



URBAN DEVELOPMENT & HOUSING DEPARTMENT
GOVERNMENT OF SIKKIM
GANGTOK

APPLICATION FOR ALLOTMENT OF SITE/REGULARISATION

(Application, however, does not entitle allotment of additional site as a matter of right)

Issued on

Rs.10/- credited vide B.R.No.....

.....

Creditable Head : 0045 – OTD-Allotment of
additional site.

To,

The Secretary,
Urban Development and Housing Department,
Government of Sikkim,
Gangtok.

Sir,

I beg to apply for allotment site/regularisation of enclosed site as per the relevant provisions of the Sikkim Allotment of House Site and Construction of Building (Regulation and Control) Act, 1985. I am furnishing herewith my particulars for consideration as follows: -

1. Full Name (In Block Letter) :
2. Name of Father/Husband :
3. Address :
4. Age :
5. Profession :
6. Original Site Allotment Order No. :
7. Area Originally Allotted for site :
8. Size of Additional area already allotted, if any :
9. Additional area already encroached upon to be regularised or additional site requested for :
10. Total area (7+8) or (7+8+9) :
11. Whether ground rent stands fully cleared For predecing years (If yes, please enclose Clearance certificate Yes/No) : ()
12. Whether Lease Deed agreement is already registered in the District Court for original allotment of site? If yes, enclose a copy : ()

Signature :

Name of Applicant :

1. Lease Deed has already been registered :
2. Ground Rent has already been paid upto :
3. Occupation Certificate issued vide No. :

Signature of Ground Rent Assistant

SITE INSPECTION REPORT

Inspected by :

1. Whether the area applied for is suitable for further construction (Yes/No) ()
2. Whether convenience or easements of neighbourhood will be affected due to the additional construction, Yes/No ()
3. Whether adequate drainage system and sewerage system is provided for the existing house and whether they are connected to the main disposal line? Yes/No ()
4. Whether existing house is constructed as per approved Blue Print Plan. Yes/No ()
5. Regularisation fee applicable for encroached/additional site Rs.
6. Whether proper Sanitation and hygiene is maintained in and around the existing building.

Signature :

Comments of Assistant Town Planner/Town Planner.